

Grand Chapter of Maine

Order of the Eastern Star

Housing Reservation Form ---Deadline May 3, 2019

Name : _____ Title: _____

Address: _____ Phone: _____

Check choice #1 and #2—choices are not guaranteed

Room rates for both hotels: 1-4 persons \$92.00 tax included

____ Session Headquarters—Best Western Plus 110 Community Drive, Augusta ME 04330

From North take exit 112A From South Exit 112

____ Comfort Inn, 281 Civic Center Drive, Augusta, ME 04330

From North take exit 112 From South Exit 112B

Circle One: 2 Double Beds 1 King Bed

Arrival Date _____ Departure Date _____

Credit Card Information – Hotel will not accept personal checks

MC _____ Visa _____ Number _____ Expiration Date _____

List of all sharing your room:

Name _____ Title _____

Name _____ Title _____

Name _____ Title _____

Name _____ Title _____

Send _____ To: **Gayle A. Sprague**
(1) Completed Reservation Form **Housing Chairman**
(2) Credit Card Information **38 Gardner Avenue**
(3) Self-Addressed Stamped Envelope for Confirmation **Machias, ME 04654**

Campers/ RVs –North Wing Parking Lot—No Charge No hooks ups, this is for information only.

Name: _____ Title _____

Address _____ Phone _____

Arrival Date _____ Departure Date _____

Grand Chapter Session

Housing Information

Augusta Civic Center, Augusta, ME

May 19 through May 22, 2019

Vesper Service Sunday, May 19, 2019

Instructions

Reservations must be in no later than May 3, 2019

1. **Please print or type all requested information.**
2. Credit card information is needed to guarantee the room. **Hotels will not accept personal checks.**
3. Indicate arrival and departure dates.
4. Include self-addressed, stamped envelope for confirmation.
5. Upon arrival give the name of the person making the room reservation.
6. Please cancel reservations for all rooms needed if your plans change as there is a **72 hour cancelation policy.**
7. Do not make duplicate reservations.
8. **Do not contact the hotel directly.** They will not make reservations for Eastern Star members at this discounted rate. Reservations must be made with the Housing Chairman.
9. Please get your reservation in early.
10. Campers and RVs may park at the Augusta Civic Center. Currently the only parking space available is at the North Wing Lot. As Grand Chapter approaches, there may be sites available in the South Wing Lot on a "first come, first serve" basis at \$35 per night for electricity only. If they do become available arrangements will be made by the individual with the Civic Center and notification to the Housing Chairman.
11. For Security reasons, please do not put names on your room doors—title are OK.
12. If you have any questions, Gayle Sprague, can be reached at 207-255-3618. If no answer, please leave a message on the machine. Please let the answering machine come on as she doesn't always hear the telephone ring