

HOUSING INFORMATION FOR GRAND CHAPTER SESSION
AUGUSTA CIVIC CENTER, AUGUSTA, MAINE
MAY 14 - 17, 2017 (VESPER SERVICE MAY 14, 2017)

EXIT NORTH 112A - SOUTH 112
HEADQUARTERS BEST WESTERN PL
(tax included) 1-4 PERSONS = \$86.00
110 COMMUNITY DRIVE
AUGUSTA, MAINE, 04430

EXIT NORTH 112
COMFORT INN
281 CIVIC CENTER DR. (tax included) 1- 4 PERSONS = \$86.00
AUGUSTA, MAINE 04430

INSTRUCTIONS

RESERVATIONS MUST BE IN NO LATER THAN MAY 5, 2017

PLEASE PRINT OR TYPE ALL INFORMATION
FILL IN ALL REQUESTED INFORMATION

1. Credit card information needed to guarantee the room. Hotel will not accept personal checks.
2. Indicate arrival and departure dates.
3. Include self-addressed stamped envelope for confirmation.
4. Upon arrival, give the name of the person making the room reservation at the front desk.
5. Please cancel reservations for all rooms not needed if your plans change.
6. DO NOT DUPLICATE RESERVATIONS
7. Do **NOT** contact hotel directly. They will not make reservations for Eastern Star members at this discounted rate. **RESERVATION MUST BE MADE WITH HOUSING CHAIRMAN**
8. Please get your reservation in early.
9. Campers and RV's may park at the Augusta Civic Center
Right now the only space available is parking at the North Wing Lot. As Grand Chapter approaches there may be sites available in the South Wing Lot on a "First come, first serve" @ \$35.00 per night for Electricity only. If they do become available, arrangements will be made by the individual with the Civic Center and notification to Housing Chair. Ask for Nancy.
10. For security reasons, please no names on doors. Put titles if you like but no names.
11. If you have any questions, Gayle Sprague can be reached at (207) 255-3618. If no answer, please leave message on machine. (Please let answering machine come on as I don't always hear phone ring.)

GRAND CHAPTER OF MAINE, O.E.S
AUGUSTA, MAINE
HOUSING RESERVATION FORM - DEADLINE MAY 5, 2017

NAME: _____ TITLE: _____

ADDRESS: _____ TEL: _____

CIRCLE ONE: 2 - DOUBLE BEDS 1 - KING BED

*ARRIVAL DATE: _____ *DEPARTURE DATE: _____

CREDIT CARD ONLY NO PERSONAL CHECKS

MC _____ VISA _____ NUMBER _____ EXPDATE _____

LIST OF ALL SHARING ROOM:

NAME: _____ TITLE: _____

NAME: _____ TITLE: _____

NAME: _____ TITLE: _____

NAME: _____ TITLE: _____

SEND (1) COMPLETED RESERVATION FORM
(2) CREDIT CARD INFORMATION
(3) SELF-ADDRESSED, STAMPED ENVELOPE

TO: Mrs. Gayle A. Sprague, PM
HOUSING CHAIRMAN
38 Gardner Avenue
Machias, Maine, 04654

CAMPER/RV - North Wing Parking Lot---No Charge - No Hook-ups, this is for information only.

NAME: _____ TITLE: _____

ADDRESS: _____ TEL: _____

ARRIVAL DATE: MAY _____, 2017 DEPARTURE DATE: MAY _____, 2017